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**MINUTES OF MEETING
ZEPHYR LAKES
COMMUNITY DEVELOPMENT DISTRICT**

10 The Regular Meeting of the Board of Supervisors of the Zephyr Lakes Community Development
11 District was held on Tuesday, July 10, 2018 at 9:00 a.m. at the Residence Inn 2101 Northpointe Parkway,
12 Lutz, Florida 33558.

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FIRST ORDER OF BUSINESS – Roll Call

16 Mr. Cusmano called the meeting to order.

17 Present and constituting a quorum were:

18 Mike Lawson Board Supervisor, Chairman
19 Doug Draper Board Supervisor, Vice Chairman
20 Lori Price Board Supervisor, Assistant Secretary

21 Also present were:

22 Paul Cusmano District Manager, DPGF
23 Vivek Babbar District Attorney, Straley, Robin & Vericker (*via phone*)
24 Lore Yeira Assistant District Manager, DPGF
25 Maik Aagaard Assistant Treasurer, DPGF

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The following is a summary of the discussions and actions taken at the July 10, 2018 Zephyr Lakes CDD Board of Supervisors meeting.

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SECOND ORDER OF BUSINESS – Audience Comments

35 Moving on to the Second Order of Business, Mr. Cusmano opened the floor for questions and
36 comments from the audience on agenda items. There being none, next item followed.

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THIRD ORDER OF BUSINESS – Consent Agenda

39 Moving on to the Third Order of Business, Mr. Cusmano opened the floor to discuss consent agenda
40 items and asked for questions, comments, or corrections. There being none, Mr. Lawson called for a motion
41 to approve the consent agenda items A & B. MOTION PASSES 3-0.

42 A. **Exhibit 1:** Approval of the Minutes from the June 12, 2018 Regular Meeting

B. **Exhibit 2:** Acceptance of the May 2018 Unaudited Financial Statement

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On a MOTION by Mr. Lawson, SECONDED by Mr. Draper, WITH ALL IN FAVOR, the Board approved the **Consent Agenda Items A & B** for the Zephyr Lakes Community Development District.

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FOURTH ORDER OF BUSINESS – Business Matters

47 Moving on to the Fourth Order of Business, Mr. Cusmano presented the financial statements,
48 Exhibit 3, for discussion and asked for questions, comments, or corrections. There being none, Mr. Lawson
49 called for a motion to accept the financial statements. MOTION PASSES 3-0.

50 A. **Exhibit 3:** Financial Statements September 30, 2017

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On a MOTION by Mr. Lawson, SECONDED by Ms. Price, WITH ALL IN FAVOR, the Board accepted the **Financial Statements September 30, 2017** for the Zephyr Lakes Community Development District.

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FIFTH ORDER OF BUSINESS – Staff Reports

43 Moving on to the Fifth Order of Business, Mr. Cusmano opened the floor to the district manager,
44 attorney, and the district engineer to discuss staff reports. There being none, next item followed.

45 **SIXTH ORDER OF BUSINESS – Supervisors Requests**

46 Moving on to the Sixth Order of Business, Mr. Cusmano opened the floor for supervisor requests.
47 Mr. Cusmano presented Resolution 2018-06, Adopting Electronic Records Retention Policy and asked for
48 any questions, comments, or corrections. There being none, Mr. Lawson called for a motion to adopt the
49 resolution. MOTION PASSES 3-0.

50 On a MOTION by Mr. Lawson, SECONDED by Mr. Draper, WITH ALL IN FAVOR, the Board adopted
51 Resolution 2018-06, Adopting Electronic Records Retention Policy for the Zephyr Lakes Community
52 Development District.

53 **SEVENTH ORDER OF BUSINESS – Audience Questions and Comments on Other Items**

54 Moving on to the Seventh Order of Business, Mr. Cusmano opened the floor for questions and
55 comments from the audience on other items. There being none, next item followed.

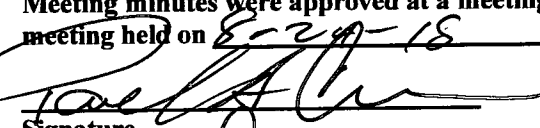

56 **EIGHTH ORDER OF BUSINESS – Adjournment**

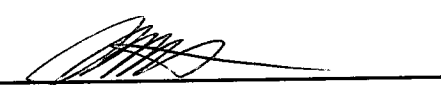
57 Moving on to the Eighth Order of Business, Mr. Cusmano asked for any final questions, comments,
58 or corrections. There being one, Mr. Lawson called for a motion to adjourn the meeting. MOTION PASSES
59 3-0.

60 On a MOTION by Mr. Lawson, SECONDED by Ms. Price, WITH ALL IN FAVOR, the Board adjourned
61 the meeting for the Zephyr Lakes Community Development District.

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63 **Each person who decides to appeal any decision made by the Board with respect to any matter considered
64 at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made,
65 including the testimony and evidence upon which such appeal is to be based.*

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67 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed
68 meeting held on 8-29-18.

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71 Signature
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74 Printed Name
75 Title: Secretary Assistant Secretary


Signature
Michael Lawson
Printed Name
Title: Chairman Vice Chairman